



Extension

UNIVERSITY OF WISCONSIN-MADISON
WAUKESHA COUNTY



**Waukesha County
4-H Youth Development
Enrollment Guide
and
Family Handbook**

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4-H Emblems and Symbols

Emblem

The 4-H emblem is a green four-leaf clover with a white letter “H” on each leaf. The four H’s stand for **Head, Heart, Hands** and **Health**. These four H’s represent the four-fold training and development in which members participate. This meaning of the four H’s is clearly given in the pledge below.



Pledge

4-H members should learn the National 4-H pledge.

I pledge... My Head to clearer thinking
 My Heart to greater loyalty
 My Hands to larger service, and My
 Health to better living, for
 My **Club**, My **Community**, My **Country** and My **World**.

4-H Colors

Green and white are the 4-H colors. The white in the 4-H flag symbolizes purity. The green, nature’s most common color, represents life, growth, and youth.

Motto

“To Make the Best Better” is the aim of each member in improving project work and in building better clubs and communities.

Slogan

“Learning by Doing” is the 4-H member’s way of acquiring new skills and learning how to get along with others.

Mission

“In Waukesha County 4-H, youth and adults create opportunities to develop life & leadership skills through UW Extension integrated research, education & community based partnerships”

Vision

4-H Youth Development: a catalyst for positive community youth development



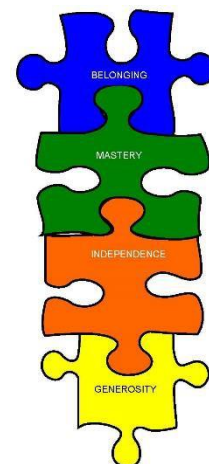
THE ESSENTIAL ELEMENTS

Wisconsin 4-H Youth Development

“BIG M”

Parents can support the positive development of all children by supporting elements of a quality youth experience:

Belonging, Mastery, Independence, and Generosity are the Foundation to all our Youth Development programs



BELONGING

A Positive Relationship with a Caring Adult - A caring adult acts as an advisor, guide and mentor. The adult helps set boundaries and expectations for young people. The adult could be called supporter, friend and advocate.

An Inclusive Environment an inclusive environment is one that creates a sense of belonging, encourages and supports its members with positive and specific feedback. Healthy groups celebrate the success of all members – taking pride in the collective efforts of all.

A Safe Environment Youth should not fear physical or emotional harm while participating in a 4-H experience whether from the learning environment itself, adults, other participants or spectators.

INDEPENDENCE

Opportunity to See Oneself as an Active Participant in the Future -The ability to see oneself in the future is to harness the hope and optimism to shape life choices to facilitate the transition into participating in the future.

Opportunity for Self-Determination Believing that you have impact over life's events rather than passively submitting to the will and whims of others is self-determination. Youth must exercise a sense of influence over their lives, exercising their potential to become self-directing, autonomous adults.

GENEROSITY

Opportunity to Value and Practice Service to Others Finding one's self begins with losing yourself in the service of others. Service is a way for members to gain exposure to the larger community, indeed the world itself.

MASTERY

Opportunity for Mastery Mastery is the building of knowledge, skills, and attitudes and then demonstrating the competent use of this knowledge and skills in the manner of a proficient practitioner. The level of mastery is dependent on the developmental ability of the individual child or youth. The development of mastery is a process over time

Engagement in learning an engaged youth is one who is mindful of the subject area, building relationships and connections in order to develop understanding. Through self-reflection, youth have the ability to self-correct and learn from experience. The engaged learner has a higher degree of self-motivation and an inexhaustible capacity to create



What is 4-H?

When you join 4-H, you're a part of something big! 4-H is the nation's largest youth development organization, with more than six million members and over 90,000 clubs. 4-H Youth Development is a volunteer-led organization that reaches youth primarily through groups called community clubs, but also in settings such as classrooms, after-school programs, summer parks programs, camp, and more. 4-H is open to all youth and adults regardless of their ethnic background, race, creed or disability.

The four H's are head, heart, hands, and health. That means we are committed to providing opportunities for youth to learn life skills like decision-making, problem solving, caring for others, generosity, making healthy choices, and more.

Most 4-H youth and the adults who care about them get their start with a 4-H club. Clubs can meet in a variety of settings so we can support youth where they are in the community, in schools, after school, and in military settings. 4-H youth can take part in camps, educational travel experiences, workshops, and much more, as they explore their sparks. Most 4-H community clubs have meetings for the entire membership once a month. Youth officers run the meetings with guidance from adult leaders. During these meetings, youth strengthen life skills like decision-making, public speaking, and cooperation, which will help them become effective citizens and leaders in our community. Club meetings may include a brief business meeting, educational guest speakers, presentations, community service, fun activities and refreshments.

4-H involves youth in project-based education. Through project learning, youth can explore their interests ("sparks") and master new skills. 4-H projects are meant to be hands on to create a memorable learning experience. Since 4-H started in the early 1900s, youth have learned by doing. This hands-on process allows youth to understand not only how to do something but also why they are doing it. 4-H club members decide for themselves which projects they want to explore. A 4-H project is a series of hands-on learning experiences in which youth learn subject matter and life skills. Project leaders are volunteers who help teach youth and guide learning experiences. Some projects have project leaders who hold project meetings, and some projects are self-determined independent learning.

4-H helps young people develop the skills they need to meet the demands of a complex and ever-changing world, through club meetings and activities, projects, community service, special interest groups, and many special events and experiences.

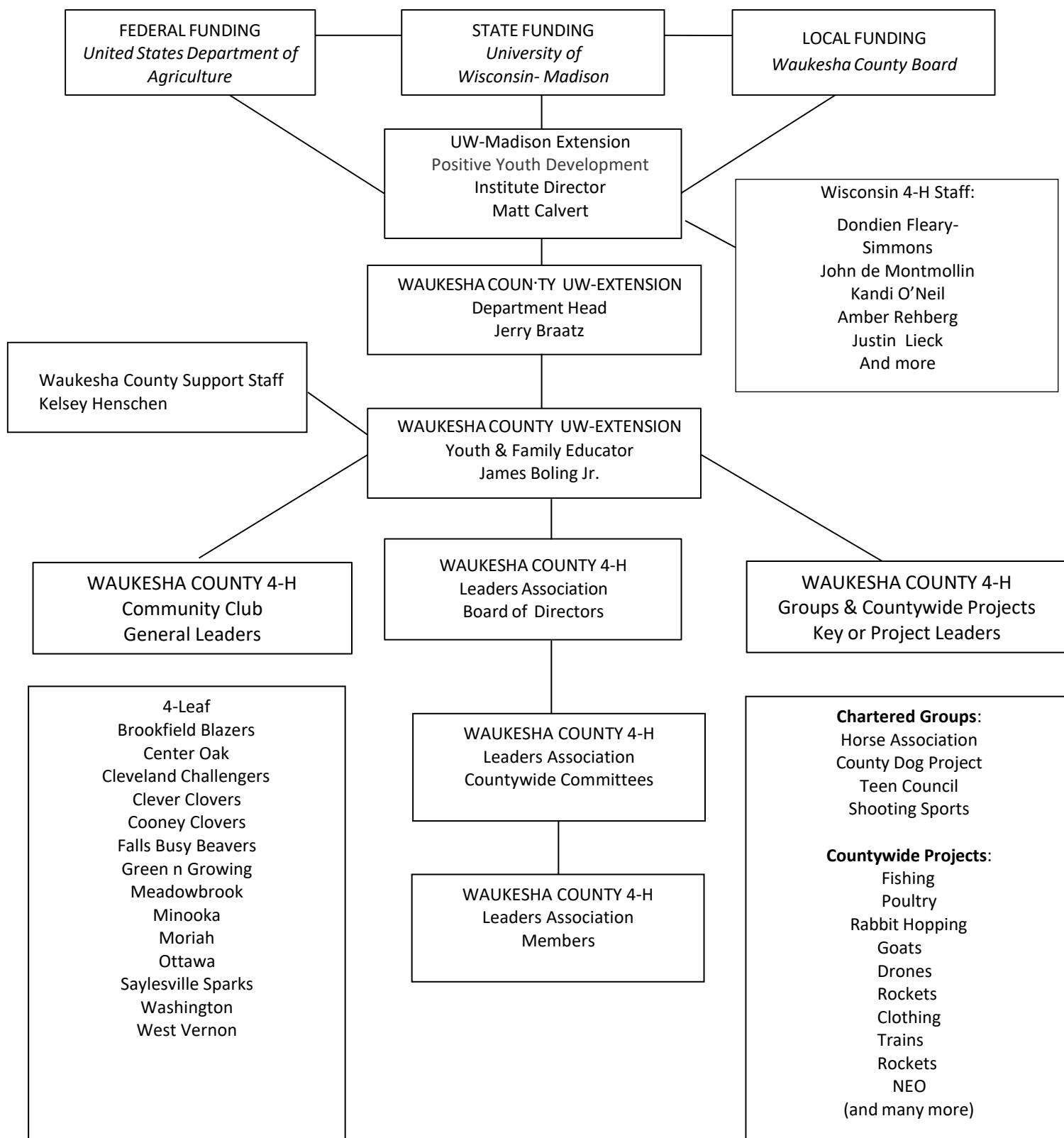
4-H evolved from a rich history of clubs that connected rural families to research-based advancements in farming technology from the University of Wisconsin-Extension. Today's 4-H includes suburban and urban communities boasting strong science, technology, leadership, healthy living and arts programs that help Wisconsin youth build a healthier and more prosperous future.

4-H is sponsored in Wisconsin by the Cooperative Extension Service of University of Wisconsin Madison-Extension. Nationally, it is a part of the U.S. Department of Agriculture. Local leadership is provided by 4-H youth development educators and staff in the county offices of the Cooperative Extension Service. Professional leadership is given by Cooperative Extension faculty of the University of Wisconsin. Support for 4-H programs is a joint effort of local county government and the University of Wisconsin.



Waukesha County UW Extension

Organizational Chart



Re-Enrolling in 4-H

For new member enrollment, see the instructions on our website at <https://4h.extension.wisc.edu/4honline-for-families/>

❖ Getting started

To get started with the re-enrollment process, log into 4HOnline (wi.4honline.com) with your family email and password.

On the family home screen, click on the orange button labeled **Continue to Family**.

On your Member/Volunteer list, find the family member you wish to re-enroll and click on Edit next to their name.

❖ Re-enroll

At the bottom of the next screen, click on the button for **Enroll for [current year]**

You will now see the Personal Information that you entered when you first enrolled. Look over the information and make any corrections. When you are done, click on **Continue**.

Next is the Additional Information screen when you will need to accept the agreements and answer the Photo Release and Accommodations questions. Click **Continue** when done.

The Health Form for members is optional at enrollment, but you could be asked to complete it in the future if you attend any events that require one. Click **Continue** when done.

If you are an adult volunteer and see the Volunteer Screening page, then it has been 4 years since the last time a background check has been completed. You need to check over the answers to the questions and correct as needed. This page will only appear every 4 years. Click **Continue** when done.

On the Participation -> Club screen, confirm the correct club is listed. If you serve, in a volunteer role (but not as a project leader) click on **Edit** and select the volunteer type. Click on **Update** to save the change. Click on **Continue** when done.

On the Participation -> Projects screen, confirm all the projects you are enrolled in are listed. Add any missing projects. If you are dropping a project, click on **Edit** for that project and then click on **Delete**. After making sure all your projects are listed correctly, click on **the Groups tab**

On the Participation -> Groups screen, confirm all the committees and groups you participate in are listed. Add any missing groups. If you are dropping a committee or group, click on **Edit** for that group and then click on **Delete**. After making sure all your groups are listed correctly, click on **Submit Enrollment**.



Enrollment Process

1. Both returning and new members and volunteers enroll in Waukesha County 4-H Youth Development via 4H Online at: <http://v2.4honline.com>
2. Submit the following to your community club's General Leader:
 - County Membership Dues \$40 per family, due October 15th for re-enrollment (New members can enroll anytime throughout the year)
 - Club dues vary depending on the club. They are also due to your general leader by October 15th.
3. Online payment: If your club participates in the online payment option, you can pay your county dues online at www.uwex.maxgalaxy.net/home. You will still have to pay your club dues directly to your general leader before your membership can be processed.
4. Volunteers do not have dues, but are still required to re-enroll by October 15th each year.

When all components of the steps above are fulfilled, your community club's General Leader and then UW-Extension staff will approve your enrollment. You will receive an email notification indicating you have been approved. It is your responsibility to log back in to 4HOnline to confirm the projects you selected are correct. You can make any changes to project enrollment (see dates below), contact information, and the health form throughout the year.

Key Enrollment Dates

New members are welcomed and encouraged to join 4-H at any time, however there are certain privileges and opportunities that come with enrolling by certain dates as described below.

SEPTEMBER 5:

- Re-enrollment is available on 4HOnline.
 - For new member enrollment, see the instructions on our website at <http://www.waukeshacounty.gov/uwex/4H/> under Join 4-H or contact the UW-Madison Extension office for a copy.

October 15th:

- Deadline for re-enrolling members and volunteers to re-enroll.

FAQ: Can you join midway through year once projects have already started? Yes, for most projects you can join at any time, however you may miss out on educational meetings and activities. Some projects have limited timeframes, please talk to your project leader for more information.

County Fair Enrollment: <https://www.waukeshacountyfair.com/entry-info/>

- Submissions accepted for Waukesha County Fair March 15 through June 15, at 11:59 pm – **NO EXCEPTIONS**
- Some fair competitions are held before the fair, such as Demos, Rocketry, Robotics, Fishing, Shooting Sports, Dress Revue, and Foods Revue. Remember to include them in your fair entry.
- All payment for county fair is due directly to the fair
- Your general leader will pick up your fair tags for you.
- Face to Face judging is 1:00- 7:00 pm Monday & Tuesday of fair week- depending on your projects. Be prepared, this can be a long wait depending on the time of day.
- Those showing livestock are expected to help set up the pens before fair and take down on the last day. See the fair schedule for dates and times.



Waukesha County 4-H Clubs

4-Leaf 4-H Club

27 members
Saylesville Elementary School
325 Carroll St, Waukesha
2nd Friday at 6:30 p.m. (September-May)
Claire Kohlmann, 262-408-5357
4leaf4hwaukesha@gmail.com

Brookfield Blazers 4-H Club

30 members
Burleigh Elementary School
16185 Burleigh Pl, Brookfield
1st Tuesday of each month at 7:00 p.m.
(September-June), 412-965-7046
Gayle Nicoll gaylenicollphd@gmail.com

Center Oak 4-H Club

11 members
North Lake School Library
N75 W31823 Hwy VV, North Lake
3rd Tuesday of each month at 7:00 p.m.
Diane Cull dmcull@sbcglobal.net
262-370-2540

Cleveland Challengers 4-H Club

24 members
New Berlin Public Library
15105 Library Ln, New Berlin
1st Tuesday of each month at 6:30 p.m.
Angela Jones, 414-737-3052
angelaform@yahoo.com

Clever Clovers 4-H Club

15 members
Delafield Public Library
500 N Genesee St., Delafield
3rd Monday at 7:00 p.m.
Jon Anderson, 414-690-0366,
janderson@filamentag.com

Cooney Clovers 4-H Club

12 members
Call Karen Tremaine at 262-443-3203 for
meeting location. It changes monthly.
2nd Monday of each month at 6:30 p.m.
Karen Tremaine
karen.tremaine@slingerschools.org

Falls Busy Beavers 4-H Club

39 members
North Jr. High Campus
N88W16750 Garfield Dr., Menomonee Falls
2nd Thursday of each month at 6:30 p.m.
Ellen Pawley epawley61@gmail.com
262-252-3260

Green N Growing 4-H Club

27 members
Merton Primary School Cafeteria
N68W28460 Sussex Rd, Merton
2nd Tuesday of each month at 6:30 p.m.
Dana Schumacher, 651-247-6211
greenngrowing4hclub@gmail.com

Meadowbrook 4-H Club

10 members
South Park
N5W27300 Northview Rd, Waukesha
1st Wednesday of each month at 7:00 p.m.
Jacey Heller, 262-347-1480,
jgheller@gmail.com

Minooka 4-H Club

23 members
Prairie School
1801 Center Rd, Waukesha
2nd Monday of each month at 6:45 p.m.
Julie Pofahl julie.pofahl@gmail.com
262-446-9077

Moriah 4-H Club

20 members
Brandybrook Center
S11 W29980 Summit Ave, Waukesha
2nd Monday of each month at 7:00 p.m.
Kari Renn, karirenn@sbcglobal.net
414-614-4537

Ottawa 4-H Club

17 members
Dousman Village Hall
118 S Main St, Dousman
3rd Monday of each month at 7:00 p.m.
Matt Eide eidematt@yahoo.com
262-269-0458



Saylesville Sparks 4-H Club

6 members
Rose Glen Elementary School
W273S3845 Brookhill Dr., Waukesha
4th Wednesday of each month at 6:30
p.m. Wendy Booth,
boothhouse@yahoo.com

Washington 4-H Club

81 members
Christ Lutheran School
W229S8930 Clark St, Big Bend
2nd Monday of each month at 7:00 p.m.
Barb Jones, 262-939-2812
bjones@wi.rr.com

West Vernon 4-H Club

10 members
Clarendon Ave Elementary
915 Clarendon Ave, Mukwonago
3rd Wednesday each month at 6:30 p.m.
Linda Forster, 262-363-3301
c4ster@aol.com;
Joline Palatino, 262-363-4350,
jpalatino1204@gmail.com



Selecting Projects

A 4-H project is an area that you want to learn more about during the year through a series of long-term hands-on learning experiences. There are projects on just about any topic you would like to explore and learn more about, from art to woodworking, from computers to rabbits, from clothing to small engines. You will learn more than subject matter as you explore your projects. You will learn many life skills that you will use every day of your life such as understanding yourself, communicating better, solving problems, making decisions, and working with others.



How to Select Projects

- Make a list of the things you like to do or want to learn more about.
- Talk over your list with your parents, leaders, and friends. They may recognize some things you might be interested in that you have not considered.
- Compare your list with the projects described in this guide.
- Ask yourself if you have the equipment, money, and time to do the projects that sound interesting. Some projects you do not necessarily need the equipment or animal to participate and can use as part of the project.
- Decide which projects you will enroll in:
 - It is recommended that first year members take only 1 or 2 projects, especially for younger members.
 - There is no limit to the number of projects a member can select
 - Cost vary depending on projects selected.
- If you do not find a project that you feel fits your interest, you can always choose the Self- Determined project.
- If you decide a project is not for you, you should notify the project leader and delete it from your project list on 4honline.com by March 1.

Project Meetings and Project Leaders:

- Some projects have meetings at a countywide or club level, and some projects do not currently have meetings. We are always looking for new volunteers to serve as project leaders to hold more project meetings. 4-6 meetings a year is typical in a project.
- Members are expected to attend project meetings for the projects they choose. If you are unable to attend a meeting, you should notify the project leader. Self-led projects are intended for projects who do not have a leader or project meetings scheduled.

A fair entry is a display or object designed to show what has been accomplished in a member's project. A fair entry is not an end in itself, nor does it measure all the learning that takes place from completing a project.

Website for Project Flyers and Project Guides: <https://www.waukeshacounty.gov/UWEX/4H/Projects/>



Waukesha County 4-H Projects

Animal Sciences

Beef
Dairy
Goats
Horses
Horseless Horse
Small Animals & Pets
Dog Obedience
Llamas & Alpacas
Poultry
Rabbits
Rabbit Hopping
Sheep
Swine
Veterinary Science

Plant & Soil Sciences

Horticulture
Flowers
Fruits & Vegetables

Family, Home & Health

Child Development
Clothing & Sewing
Knitting & Crocheting
Foods & Nutrition
Food Preservation
Home Environment
Quilting
Health & Fitness
Bowling
Sports

Natural Science

Adventures/ Activities
Entomology
Conservation
Forestry
Wildlife
Fishing
Hunting
Archery
Shooting Sports

Mechanical Sciences

Bicycling
Mechanics
Welding
Blacksmithing
Electricity
Woodworking
Maintenance & Repair
Scale Models
Model Railroad

STEM (Science, Technology, Engineering & Math)

Aerospace & Drones
Model Rocketry
Astronomy
Geocaching
Robotics
Building Blocks
Remote Control Vehicles
Science

Social Sciences

Citizenship
Leadership
Public Speaking
History & Heritage
International
Personal Finance
Workforce Readiness

Arts & Communications

Drawing & Painting
Arts & Crafts
Woodburning
Basketry
Ceramics & Pottery
Cake & Candy Decorating
Collections
Cultural Arts
Jewelry & Beads
Leathercraft
Creative/ Cross Stitchery
Paper Art
Scrapbooking
Dance
Music
Theatre Arts
Photography
Videography
Communications
Computer Science



Waukesha 4-H Countywide Projects

4-H Archery Project

Youth ages 9+ will learn about archery and different types of archery equipment, as well as safety and archery techniques. Youth will practice throughout the year. Contact:

flash_rescue31@hotmail.com

262-544-0405

4-H Drones Project

Youth will explore aerospace safety, pilot techniques and improve their flight skills. There will be 2 flight competitions: one is for landing accuracy on targets and the other is flight agility on an obstacle course.

Contact: corybert64@gmail.com

262-331-4303

4-H Clogging Project

Youth will enjoy learning the art of clogging with an energetic group of 4-H youth and adults. Clogging is a unique American Folk dance form. It has been known as "POWER TAP". We dance to all types of music, such as country, rock, pop, and musicals. Anyone is welcome to assist with choreography.

Contact:

gaylenicollphd@gmail.com

262-679-0884

4-H Photography Project

Youth will learn and improve their photography skills, learn about settings on their camera, different lighting and background effects and cropping.

Contact: 262-278-3975

paulsonbg@gmail.com

4-H Dog/ Dog Obedience Project

We offer classes in obedience (beginner to advanced), agility (running obstacle courses), and showmanship (think Westminster but with emphasis on the handler, not the dog). Also, put teams together for the State Dog Quiz Bowl. Contact: 262-251-6768

waukesha4Hdogproject@gmail.com

4-H Rifle/ Pistol/ Shotgun / Trap Project

Youth will learn about rifle, air rifle, pistol or air pistol shooting and different types of equipment, as well as safety and target shooting techniques. Youth ages 9+ .177 Air Rifle & Air Pistol & Youth ages 12+ .22 Rifle, Pistol, & shotgun.

Contact: 262-544-0405

flash_rescue31@hotmail.com

4-H NEO Project

Do you enjoy being outdoors and exploring the environment? Do you enjoy going for hikes? Do you enjoy wildflowers and native plants? Then the NEO Nature & Ecology Project might be for you!

Contact: 412-965-7046

gaylenicollphd@gmail.com

4-H Rocketry Project

Youth will learn about building and flying model rockets, as well as safety and flight techniques. Youth may also learn information on aerospace, aerodynamics & mechanical sciences in this project.

Contact:

flash_rescue31@hotmail.com

262-544-0405



4-H Fishing Project

Youth will learn and improve their fishing skills, while practicing good sportsmanship, and participating in tournaments.

Contact: 262-939-2812

jimjones@wi.rr.com

4-H Robotics Project

Teams will compete in robot design, programming, teamwork, and a research project presentation. Youth will also enjoy learning the about mechanics using Lego Mind storms robots in the First Lego League format.

Contact: 262-278-3975

paulsonbg@gmail.com



4-H Sewing Project

Beginners will work in a structured setting on set projects to learn basic sewing skills. All beginners will be provided with a supply list to be prepared to make the project for that meeting. More advanced sewing members are welcome to work on their own at their own pace at the back of the room with assistance available from sewing leaders.

4-H Horse Project

Youth will learn about training and caring for their horse, as well as equine safety and health. Riders may show English and/or Western. Showmanship, Hippology and Quiz Bowl participation encouraged. Clinics, service and volunteering hours required.

Contact: 414-380-4602

sumner317@aol.com

4-H Horseless Horse Project

This project is designed for 4-H members interested in learning about horses but that do not own or lease their own horse. The focus is on learning about horse breeds, health, safety, etc. Members are encouraged to attend horse project activities. Horseless horse members may have the opportunity to participate in shows, if they make their own arrangements to borrow a horse project horse and have adequate skills to safely participate.

4-H Poultry Project

Youth will learn about raising and showing exhibition and market poultry. They will learn about chicks, biosecurity, eggs, food quality & safety, breeds, and industry knowledge with fellow poultry fans. The poultry project includes standard and bantam chickens, ducks, geese, turkey, pigeons and more!

Contact: mjlrbk@yahoo.com

262-844-2114

4-H Lionel Trains Project

In the Silver Fox Lionel Railroad Club, youth will enjoy learning techniques to build an individual section of train scenery. Each section can be the member's own choice in subject and design. These combined sections make up the Silver Fox display during the Waukesha County Fair.

Contact: 262-391-6426

charity01134@gmail.com

4-H Rabbit Project

Youth will learn about rabbit care, breeding & showing of rabbits for exhibition or market.

Contact: 414-218-522

pappi22@hotmail.com

4-H Rabbit Hopping Project

Youth train their rabbits to compete in the sport of rabbit hopping and participation in different agility courses. High Jump, long jump, straight and crooked courses.

Contact: 414-378-3250

dlwoolees@centurytel.net

4-H Goat Project

Youth will explore goat health, genetics, breeding, nutrition, milking, and industry trends and improve their showing skills. Meetings will include a variety of activities for beginners and experienced showmen.

Contact: cvgardenmom@gmail.com



Who's Who in 4-H

Cloverbud Member

Youth, in 5-year-old kindergarten through second grade, who is enrolled a local 4-H club. Youth enroll in Cloverbuds only, not individual projects.

4-H Member

Anyone in third grade through one year after high school graduation, max age 19, who participates in a local 4-H club.

Junior Leader

4-H member, Grades 5 – 13. As a youth leader, you can be involved on the club, county and state level. Junior leaders are asked to take an active role in teaching younger members as a project leader, committee chairperson or youth activity leader.

Club Officer (President, Vice-President, Secretary, Treasurer, Reporter, Historian)

Youth are elected into these positions by the club, and/or are appointed by the club general leader. They plan and run the club meetings. Additional role depends on the position.

Teen Council

Teen Council members promote 4-H to community members at various community events, boards and businesses, plan countywide activities and projects.

Camp Counselor or Counselor in Training (CIT)

Older youth who work together and collaborate with adults to plan summer camp throughout the year, and help run camp activities.

Parents and/or Guardians

Parents and/or guardians are very important to the success a child will have in the 4-H program and are encouraged to attend club meetings, project meetings and countywide events with their child. The parents' key roles are supporting the child's commitments, helping the child think through decisions, and seeing the child reach his/her goal. Parents are encouraged to be involved and become 4-H volunteers whenever possible.

Leader's Association

Leader's Association supports the 4-H program in developing, organizing, and conducting 4-H programs and events through county committees. All youth and adult leaders are members of the Association.

Leader's Association Board of Directors

The Board is made up of 4-H members and adult leaders who are elected by the Leaders Association consisting of nine adults and youth members who will serve a two-year term. They are the decision – making body of the Association. They help develop policy and give direction to the countywide program.



Types of 4-H Volunteers

Ways to Volunteer

- In 4-H there are many ways to volunteer.
 - All volunteers work with youth and adult volunteers in offering a positive youth development experience for young people
 - Check out specific volunteer opportunities below.

Activity/Event Volunteer

- Provide leadership/organization for an activity or event **and/or** participate as a committee member

Adult Advisor/Chaperone

Work with a team of adult advisors and 4-H Youth Development staff to ensure youth have a safe and positive educational experience

- Adults interested in state level chaperone and coordination responsibilities must complete an **Adult Advisor Application**
- State level experiences may include: **Citizenship Washington Focus, Space Camp, National 4-H Congress.**
- **Chaperones** – for 4-H youth development experiences must have completed the Youth Protection Process; be enrolled 4-H volunteer leaders and be over 21 years of age (for some experiences adults must be over 25).

Club Enrollment Coordinator

- Provide leadership for members and adult volunteers who are enrolling in the club or group organization

Club Leader

- Includes: Club leader, Co-organizational Leader, Co-General Leader, Organizational Leader, and General Leader
- Provide leadership to the **club or group organization**

Committee Volunteer

- Provide leadership for a committee **and/or** participate as a member of a committee
- Create educational experiences for all youth engaged in the program

Project Leader

- Provide leadership and organization to the project group who is learning about a specific topic. For example: photography, arts, foods, community service, rocketry and robotics, gardening, rabbits, dairy, etc.



Become a 4-H Volunteer!

4-H is a civic educational organization
developing positive families!

Volunteer Today

The Power of Positive Engagement!

Adult volunteers are essential to the 4-H program. Volunteers put 4-H's researched-based, learn-by-doing model in action. They help youth learn and practice skills such as problem solving, decision making, and communicating – skills crucial for their success in school, careers, and communities. Many adult volunteers have fun while making a positive impact on the youth in Waukesha County. Would you like to join them?

Volunteers contribute their time in a variety of ways – sharing a specific skill with a small group as a project leader, chaperoning at camp, coaching basketball, serving on a committee or helping in the UW-Extension office. Review the wide variety of project areas Waukesha County offers to see if there is a project that you would like to teach to youth.

Volunteer registration, training, and background check is required to work with 4-H youth.



Required Training:

All adult volunteers 18 and older are *required* to complete the **Wisconsin 4-H Youth Protection program**, which includes:

- a background check for arrest and conviction records
- participation in the **Volunteers in Preparation Training**
- annually signing the **UW-Extension Volunteer Behavior Expectations**
- Completing the **Mandated Reporter Training**.

For more information and an application to volunteer, contact the 4-H Youth Development staff member in your **County Extension Office**.

Learn strategies to teach and lead effective meetings • Connect with community partners' • Develop personal and interpersonal communication skills • Increase confidence • Learn problem solving skills • Practice time management • Gain technical skills that are transferable to professional work environments • Contribute to the positive development of youth in your community



Waukesha County 4-H Committees

Join a Committee

Promotions & Events Committee: Promotes 4-H programs, Media and Marketing, Recruitment and retention of membership, Open House, Info Booth at the Fair. Plans activities like Performing Arts Day, Basketball tournament and other activities (4th Tues of the month online— Barb Jones)

Awards Committee: Record Books, Youth and Leader recognition, trip scholarships, banquets (4th Monday of each month— Terri Johnson)

Camp Committee: Plans summer camp, youth counselor training (4th Monday of each month— Jann Pfaff & Janice Carpenter)

Finance/ Fundraising Committee: Helps monitor budgets and expenses, Plans and operates the food stand and ice cream bar at the fair (3rd Tues of each month— Peter Bruce)

Food Stand Committee: Plans and operates the food stand and ice cream bar at the fair (3rd Mon of each month- Jim Jones)

Leadership Committee: Teen Council, Officer Training, Leader Development, Enrollment Night (2nd Wed of each month online— Barb Jones)

Expansion & Review Committee: Ensures inclusion and community engagement (meetings vary)

As of 9/2020



Youth and Adult Leaders Needed for all committees. Youth and Adult partnerships work together to make a difference in our community on various committees.

All Registered Adult Leaders are in the Waukesha 4-H Leaders Association. Elected positions available on the Executive Board for three-year terms (meetings on 4th Thursday of each month). Executive Board meetings are open for all leaders and members to attend.

Volunteer registration, training, and background check is required to work with 4-H youth.



4-H Club Officers

Youth Leaders and Officers provide direction and leadership to 4-H Clubs, Groups and Committees. Youth in leadership roles gain belonging, mastery, independence and generosity, the *Four Essential Elements of Positive Youth Development*. They gain life skills of decision making, problem solving, responsibility, teamwork, leading groups, conflict resolution and many more.

Officer Position and requirements vary by different clubs. Not all clubs have all these positions:

President- leads club meetings

Vice President- assists President and acts in President's absence

Secretary- takes minutes and club records

Treasurer- keeps financial records

Reporter- keeps club aware of 4-H related media and submits news

Historian- keeps historical club records and scrapbooks

Sunshine Officer- helps members feel welcome, celebrates birthdays, etc.

Junior Reps- represents younger members' opinions

Librarian- keeps track of club literature

Sergeant at Arms- keeps order at meetings and handles disruptions

Greeter- welcomes new people at the door

Games/ Recreation Director- Organizes club games and activities

Community Service Director- Organizes club community service projects

Education Director- Organizes club guest speakers and educational activities

County Club Officer Training: taught by teen council each fall

Resources: <https://fyi.extension.wisc.edu/wi4hvolunteers/clubs-and-groups/4-h-club-and-groupcommittee-management/4-h-club-officer-and-youth-leader-training-resources/>

Parliamentary Procedure:

https://taylor.extension.wisc.edu/files/2013/01/parliamentaryprocedureguide31_000.pdf

Club Bylaws: each club or chartered group must have their own constitution and bylaws. Please ask your general leader for a copy.

Club Charters: each club must turn in a club charter annually to the Waukesha County Extension Office by the October deadline. The county then submits it to UW Extension- Madison for approval and tax filing.

- Annual Club Goals
- Annual Activity Plan
- Annual Financial Report



Club Resources Available:

From the County:

- Club Promotion Kits
- Flyers, Brochures, Business Cards, Banners
- Master collection of 4-H literature
- Activity Supplies: examples: projector, sports equipment, food preparation supplies, craft supplies, STEM activities

State Resources:

- Flyers and Forms
- Video Trainings
- Educational Materials – The Learning Store:
<https://learningstore.extension.wisc.edu/collections/4-h-youth>

National Resources:

- Curriculum Development
- Marketing Resources & Media Kits
- Shop 4-H Materials: <https://shop4-h.org>

Facebook pages:

- National: <https://www.facebook.com/4-h>
- Wisconsin 4-H Youth Development: <https://www.facebook.com/wisconsin4h>
- Waukesha: <https://www.facebook.com/WaukeshaCounty4H>

Twitter: <https://twitter.com/WaukeshaCo4H>

Interactive Facebook group: Waukesha County 4-H Parents, Leaders, Youth & Alumni:
<https://www.facebook.com/groups/Waukesha4H>

You tube channel: Waukesha Clover 4-H:
https://www.youtube.com/channel/UCnDx2_Vatjsb1VIYWvpf4BA

Waukesha 4-H Google Calendar: Waukesha County 4-H:
<https://calendar.google.com/calendar/u/1?cid=d2F1a2VzaGFibG92ZXJAZ21haWwuY29t>



4-H Glossary

4-H Grade: Some events require grade limits. In that case, grade is determined as of the current school year until the first day of a new 4-H membership year September 1.

4-H Age: Age as of January 1 of the 4-H year

4-H Membership: Youth in 5K through high school are eligible to join 4-H. Individuals have an option to extend membership one year beyond high school graduation. (Copy from state)

4-H Year: The 4-H membership year starts September 1 and ends August 31 of the following year. The 4-H fiscal year begins July 1- June 30.

Club Guidelines/By-Laws: All 4-H Clubs have a set of written guidelines/rules for the operation of the club. Be sure you become familiar with your club's guidelines early in the year.

Club Charter: All 4-H Clubs (and groups who handle funds), must submit an annual charter to the UW Extension program, including annual goals, educational plan, financial records, and other required elements.

Enrollment/Re-enrollment: You must complete registration via 4-H Online <https://wi.4honline.com> to enroll in a 4-H club and projects. Re-enrollment happens every year starting in September. Family membership dues of \$40 are due to either your club leader or the Extension office in order to be enrolled. Some clubs may have additional club dues.

UW Extension: The University of Wisconsin- Madison Cooperative Extension Service is responsible for the administration of the 4-H Youth Development Program, Family Living Education, Community Resource Development and Horticulture.

Extension Office: AC is the abbreviation stands for the Administration Center is located adjacent to the Waukesha County Court House at 515 W. Moreland Blvd in Waukesha. The county facility is home of the Waukesha County UW-Madison Extension office and serves as the meeting place for several 4-H meetings. In order to visit our local Extension office, you will need to go through the Courthouse security.

4-H Project: An area of educational interest where youth select to explore throughout the year. It is series of hands-on long-term learning opportunities.

Project Literature: High-quality, research-based literature is provided in many project areas. It is a valuable resource to guide youth through their hands-on project learning experiences and provides teaching resources for youth and adult volunteer leaders. Available for purchase on line through the 4-H Mall <http://www.4-hmall.org/> or free the UW- Madison Extension State 4-H Website <https://4h.extension.wisc.edu/>

Project Guide: Brief informational guides for each project, including learning objectives, sample fair projects, learning activities, local leaders and resources.

Record Book: A binder in which a youth documents their 4-H experience that year including setting project goals, tracking financial records, and recording accomplishments and participation in activities. A record book is required to win county level awards and scholarships.



ME Forms- ME stands for Member Evaluation Form, this form is required for applying for some higher level county 4-H scholarships and awards. A copy can be downloaded from the website, turn in with record book each year. Age minimums apply.

Mandated Reporter Training: A mandatory on-line training (through 4-H online) that adults are required to complete before becoming a 4-H volunteer.

VolunteerOrientation: VIP (Volunteer in Preparation) a mandatory training that adults are required to attend before becoming 4-H volunteer. (Previously known as VOLT training)

Background Check- Required State check for all 4-H volunteers to ensure eligibility to work with youth

Performing Arts Day: a competitive exhibition day in which youth are judged in various activities. This typically includes Demo Day, Showcase, Curtain Call, Public Speaking and other events.

Demonstration/ Demo Day: Demonstrations are an important part of 4-H projects. This is typically a 3-5 minute presentation in which a youth presents something they have learned in their project in an organized teaching presentation. Demos are a requirement to earn project medals. This is typically judged at Performing Arts Day.

Speech- Public Speaking: 4-H offers multiple opportunities for public speaking, including prepared and rehearsed speeches, impromptu speeches, and interpretive prose/ forensics. This is typically judged at Performing Arts Day.

Showcase: 4-H Offers an event similar to school sponsored solo-ensemble contest for youth to be judged in various talents including instruments, vocals and dance. This can be done solo, in duets or groups. This is typically judged at Performing Arts Day.

Curtain Call: This is a fun opportunity for youth to get together in small groups to perform a short skit. Youth may be in the same club or different clubs. Youth seek their own scripts, costumes, practice and direct with adult volunteer guidance. This is typically judged at Performing Arts Day.

Dress Revue: This is a judged event as part of the clothing project. In this activity youth sew their own clothing items and model them in a judged event. The judging in this event has less emphasis on construction of the garment and more emphasis on fit and fashion of the outfit.

Foods Review: This is a judged event as part of the foods project. In this activity youth plan a menu, table setting, and prepare an item on their menu. The judging for this event is on the total presentation of the meal.

Blue Ribbon Gala: This is a Waukesha County 4-H Leader's Association Fundraiser event, typically held in March. The event includes dinner, guest speakers, silent and live auctions and other fun activities for adults.

Open House/ Family Fun Night: This is a county wide open house typically held in early October in which each club and each county project has a promotional booth, usually offering a carnival style game or make and take activity. This event is open to the general public to promote 4-H and provide information to prospective new families, as well as a fun event for current 4-Hmembers to participate in.



Waukesha County Fair: The Waukesha County Fair is held on the 3rd week of July and is where 4-H youth exhibit items from their projects. The County Fair and UW Extension Waukesha 4-H work in partnership. They are two separate entities.

Fair Registration: Waukesha County Fair website: <http://www.waukeshacountyfair.com/> , contains the listing of departments and classes in which youth can exhibit. All entries must be submitted online Waukesha County Fair website and are due in June. You may contact your general leader, project leader or the Waukesha County Fair office 262-544-5922.

Fair Entry: An individual item entered in the fair under a specific project.

Premium A financial award received at fair based on the ribbon awarded. Checks are given to youth entrants usually in August or September.

Fair Tag: Each item entered in the fair needs to have a tag attached to it supplied by the county fair office. Fair tags are given to each club General Leader in June or July. Youth pick up their fair tags from their general leader, along with any fair passes they purchased in advance.

Youth in Action Stage: This is a stage at the county fair in which youth sign up to give performances. This can be a repeat performance of musical, dance, demonstrations, speeches or skits from 4-H Performing Arts Day, or can be new entries. All entries receive a participant ribbon from the fair.

Fair Silent Auction: This is a fundraiser for the Waukesha County 4-H Leader's Association held at the county fair. Clubs, families, and 4-H friends donate items to the silent auction.

Fair Information Booth: This is an area at the county fair that contains brochures, displays and other promotions to inform the public and prospective families about 4-H.

Kids Zone Activity Center: This is an interactive area at the county fair for the public in which youth can participate in hands on activities and make and take articles. Clubs, Projects, and other 4-H individuals can volunteer to lead one of the sessions.

Food Stand/ Dairy Bar- Kitchen: This is the largest fundraiser for the Waukesha County 4-H Leader's Association. Waukesha 4-H runs this concession area with food items and ice cream at the county fair. This large scale operation requires support from all clubs and families. Clubs and groups sign up for shifts to work throughout the fair. Both Youth and Parents are needed for each shift. Clubs and groups do receive a stipend for working their shifts.

Livestock Auction: Youth who show livestock at the fair may qualify to sell their product in the livestock auction, including poultry, rabbit, goat, lamb, pork, beef, & milk. Youth must follow all fair regulations for this event. Participating youth are required to help recruit potential buyers to come to the auction.

Fair Association: This is a separate membership organization that is responsible for running the fair. 4-H Families and leaders are welcome to join the Waukesha County Fair Association.



Responsibilities

As a member

- Enroll through 4-Honline
- Read, sign via your 4-H online profile, the UW Extension Waukesha County 4-H Youth Annual Behavior Agreement Form
- Attend, be attentive, and participate in the monthly community club meetings
- Attend, be attentive, and participate in project meetings
- Bring your parents or guardians with you to meetings
- Complete your projects early and exhibit them at County Fair
- Serve as an officer, committee member, or helper in club events
- Share your knowledge and mentor new members
- Complete end-of-year record book and apply for awards
- Read the “Clover Flyer” e-mailed by UW-Extension 4-H Youth Development

As a parent/guardian

- Encourage, encourage, encourage
- Attend club meetings with your children
- Volunteer as an Adult Leader, Project Leader, or Committee Helper
- Help children begin their projects early (Nov. – Jan.)
- Encourage your children meet their responsibilities in their projects and complete them on their own
- Encourage your son/daughter to exhibit his or her projects at County Fair
- Encourage your son/daughter to complete his or her record book on an on-going basis
- Share your knowledge and mentor new parents
- Read the “Clover Flyer” newsletter & emails by UW-Extension 4-H Youth Development

As a volunteer leader

- Complete the mandatory 4-H Volunteer Orientation Training and Mandated Reporter training before meeting with youth
- Provide support, encouragement, and guidance for members
- Attend and set (if applicable) regular meetings
- Direct members as to where they can obtain the supplies and information needed to succeed
- Encourage members to try new opportunities
- Attend leader enrichment trainings
- Encourage parent involvement
- Follow through on commitments depending on volunteer role
- Communicate effectively with members and their families and 4-H Youth Development staff



What is a Record Book?

A 4-H Record Book is documentation of all 4-H activities at the club, county, and state level, in which a youth has attended and participated. This also includes community activities and the progress of a youth in each respective 4-H project. Many 4-H members will attest to the benefit and importance of Record Books and record keeping as they apply for higher education, prepare their resume, and submit applications for jobs.

Record Book forms and information can be found here: <https://www.waukeshacounty.gov/UWEX/4H/RB/>

4-H Awards & Scholarships

*The application for these awards and opportunities is done through one application process. The application includes a resume, cover letter, essay, and recommendation from an adult. An in-person interview will also be conducted. The application packet can be found on the Waukesha County 4-H website:

<https://www.waukeshacounty.gov/UWEX/4H/RB/> Applications are due September 1.

All Member Awards:		
Youth Member Banquet	3rd grade & up	Members are invited based on Record Book work, ME process, Fair recognition, and/or Scholarship application. *there is a cost to other family members who attend the banquet

Record Book Awards/Scholarship	Grade to Complete Record Book	Process
Bronze, Silver, Gold Record Book Medals	4th grade & up	Club Leaders review Record Books; submit form to office by Sept. 1.
Project Medals	6th grade & up	Club Leaders review Record Books; submit form and record book to 4-H office by County deadline (late August). Award sub-committee reviews Record Book
Project Honors	7th grade & up	Club Leaders review Record Books, submit form and record book to 4-H office by County deadline (Member must have received a project medal). Award sub-committee reviews Record Book
Big 3 - Achievement	9th grade & up	Club Leaders review Record Books; submit form and record book to 4-H office by County deadline (late August). Awards sub-committee reviews Record Book
Big 3 - Citizenship	9th grade & up	Club Leaders review Record Books; submit form and record book to 4-H office by County deadline (late August). Awards sub-committee reviews Record Book
Big 3- Leadership	10th grade & up	Club Leaders review Record Books; submit form and record book to 4-H office by County deadline (late August). Awards sub-committee reviews Record Book
College Scholarships	12th - 13th grade	Member must fill out scholarship application and submit to 4-H office by April 30th. Record Book must be completed and submitted to 4-H office (late August)



ME Form Awards/Scholarships	Grade to Complete ME Form (Use grade <u>entering</u> in Fall)	Members must fill out the correct ME form (due late August) and attend ME interviews (Sept). Members need to register for the trip on their own regardless of scholarship offer; more details provided to scholarship selectees on the process after selections made.
Space Camp	6th - 8th grade	1st year ME form required. Awards and Scholarship committee will offer up to two scholarships currently covers 60% of trip cost. Camp usually held in April. NOTE: max age 15 at time of program
State Youth Conference	7th - 10th grade	1st year ME form required if this is members first ME experience, Regular ME form required if member has been to Space Camp or State Conference. Member may be selected to receive scholarship to State Youth Conference two years. Awards and Scholarship committee will offer up to 10 scholarships currently covering 60% of conference cost. Conference usually held in June. Conference requires participant be in 7th - 10th grade at registration in fall/winter.
American Spirit Trip	8th - 10th grade	Regular ME form required. Awards and Scholarship committee will select up to 2 scholarships, which currently covers 60% of trip cost. Trip usually offered in June or July. Trip requires participant be in 8th - 10th grade at time of program.
Citizenship Washington Focus	10th - 12th grade	Regular ME form required. Awards and Scholarship committee will offer up to 6 scholarships currently covering 60% of trip. Trip usually offered in June or July. Minimum age of 15 during program.
National 4-H Congress	10th - 12th grade	Regular ME form required. Awards and Scholarship committee will offer up to 2 scholarships currently covering 60% of trip. Congress usually held in <i>November, the year following receipt of the scholarship nomination.</i> Congress requires that participant be in 10th - 12th grade at time of participation AND maximum age 18 on Jan 1 of program year.
National 4-H Conference	10th - 12th grade	Regular ME form required. Awards and Scholarship committee will select up to 2 scholarships currently covering 60% of trip. NOTE: Being awarded this scholarship from the county does <u>NOT</u> guarantee selection by the State. The State selects 8 members statewide to attend. Conference usually offered in April. Conference requires that participant minimum age is 15 and max age 18 on Jan 1 of program year.
Key Award	12th - 13th grade	Regular ME form required. County will select up to 6 members.
Danforth Award	12th - 13th grade	Regular ME form required. County will select up to 2 members.

Please see link below to State 4H information for more information on educational travel opportunities:

<https://fyi.extension.wisc.edu/wi4hedopp/>



Waukesha County 4-H Record Book Medals

Award	Minimum grade/ age	Judging Criteria
Bronze Medal	4 th grade	5 Clover Points & a total of 40 accumulated Participation Points
Silver Medal	5 th grade	7 Clover Points & a total of 85 accumulated Participation Points
Gold Medal	8 th grade	10 Clover Points & a total of 150 accumulated Participation Points
Project Medal	6 th grade	<ul style="list-style-type: none"> Enrolled in the project this year County level judged demonstration or speech planned, prepared and given in the project Project exhibited at County Fair for each year enrolled Carried project at least 2 years (need not be consecutive) Project work shows growth, new skills learned, shares knowledge Project record sheets and financial record sheets required for each year enrolled Record book assembled in correct order No items in record book that should not be
Project Honors	7 th grade	<ul style="list-style-type: none"> Previously received county medal in this project Enrolled in the project this year At least 1 exhibit at county fair in the project this year Gave a demonstration or speech at club meeting or higher level event this year Project work shows growth- new skills, shares knowledge, leadership, progress from previous years Project record sheets and financial record sheets required for each year enrolled Record book assembled in correct order No items in record book that should not be
Achievement Medal	Completed 9 th grade	<ul style="list-style-type: none"> At least 1 exhibit at County Fair for each project carried each year Growth shown from year to year- in projects, club work & 4-H in general; new skills & overall growth, leadership, shares knowledge with other Gave demonstrations 3 times in any project or activity over the years, at least one of which must be a county demonstration Project record sheets and financial record sheets required for each year enrolled Received one special honor or award in projects or 4-H activities over all years
Citizenship Medal	Completed 9 th grade	<ul style="list-style-type: none"> Member must be well rounded, participates in other activities outside of 4-H Member must have given at least one speech or demonstration dealing with citizenship or have organized an activity pertaining to citizenship Must Show he/she has given help to other; not just doing for him/her self; willing to give help to younger members with records, speeches, demos, etc Shows service to the community, church, school, etc
Leadership Medal	Completed 10 th grade	<ul style="list-style-type: none"> Member must have been a youth leader for at least 2 years Member must show leadership in all areas of 4-H, not just on the project level, but especially on the club level Must follow through on all leadership member began Member must show leadership and participation in activities outside of 4-H Member must chair committees



Waukesha County 4-H Activities & Events

Each club will have special activities throughout the year. In addition, there are countywide, regional, state, and national opportunities that 4-H members and adults may participate in. The listing below includes a majority but isn't all

PROGRAM	DATES	DESCRIPTION	AGES
ALL Leaders Meetings	5 times per year	Re-enrollment meeting in August followed by 4 more meetings throughout the year. Includes leadership training, policy review and committee announcements to engage teen and adult leaders	Teen & Adult Leaders
Poinsettia sales	Aug-Sept	Annual county wide 4-H fundraiser	All age members, families & leaders
ME Interviews	Mid-September	Youth who turned in Member Evaluation forms with their record book are eligible to interview for county level higher awards and experience scholarships from the Leaders Association.	Members 6 th grade and up eligible
National 4-H Week	1 st Full Week in October	Clubs can design a window display, hold promotional events, promote 4-H on social media, 4-H open houses at schools, or any way they may want to promote 4-H and recruit new members.	All age members, families & leaders
Waukesha 4-H Open House	Late September- Early October	A countywide open house to highlight the many programs in 4-H to the public. Each club sets up a carnival style game or hands on activity. Project leaders set up displays and activities to recruit people to their project. 4-H Partner organizations also invited. A fun night for the whole family!	All age members and leaders, open to the public
Retzer Apple Harvest Fest	September	Annual county parks event, Waukesha County 4-H has a booth where club members and leaders facilitate hands on learning activities and promote 4-H to community members	All age members, families & leaders, open to the public
Teen Council Field Trips	5-6 Field Trips throughout the Year	The Waukesha County 4-H Teen Council plans local field trips throughout the year for all members- such as pumpkin farms, sporting events, tours, shows, and more.	All age members, families & leaders
Youth Awards Banquet	November	Event by invitation only to youth grades 3 and up who have won a special award at county fair (i.e.: merit, reserve champion, champion, etc.), or county level awards such as educational travel experience scholarships, Big 3 awards, project medals, college scholarships and more.	Youth grade 3 and up and families invited
Foods Revue/ Dress Revue	February	Foods Revue is a judged opportunity for youth to prepare a menu, table setting and cook an item from their menu. The Dress Revue is a judged activity where youth model wearing an outfit that they made.	All age members
Performing Arts Day	February (usually 3 rd Saturday)	Includes Curtain Call- where clubs or groups performs short skits; Demonstration Day where individuals or teams give a demonstration on one of their project areas: Public Speaking Contests; Music and Dance Showcase for solo or ensemble performances; and the Lego League Fair Competitions. Usually held at Horning Middle School.	All age members
Blue Ribbon Gala	March (Usually 1 st Friday)	A semi-formal fundraiser event with dinner, guest speakers, teen speeches, silent auctions, raffles and more.	Adults, open to the public
Basketball Tournament	March (usually 3 rd Sunday)	This is a countywide 4-H Sports event. Clubs can sign up as teams or youth can sign up as individuals to be grouped in teams to play basketball. Older youth also enjoy playing volleyball at the event. Usually Held at Waukesha West High School.	All age members



Adult Volunteer Recognition Banquet	April	The program is held annually to congratulate, thank, award and encourage 4-H leaders and guests after an exciting, rewarding and fun filled year. This also is the official annual meeting of the Waukesha Leaders Association.	All Adult Leaders
Dairy Month	June	Clubs can plan dairy promotion activities during the month of June. Participating in the Cows on Parade contest is one way the club can promote dairy products.	All age members, families & leaders
4-H Summer Camp	June or August (Dates vary)	4-H camp is a five-day adventure at Camp Upham Woods located in the Wisconsin Dells area. It gives youth a great opportunity to meet new friends, learn new activities, and explore nature and much more.	Grades 3-8 (Grades 7+ can be camp counselors)
Waukesha County Fair	3 rd Week of July	This is where all 4-H members' exhibit items from their project work to be judged. Members demonstrate what they have learned in their project throughout the year. 4-H members and families actively participate in activities throughout the fair week. Entries are submitted through Waukesha County Fair website http://www.waukeshacountyfair.com/ by June 15.	All age members, in good standing by March 1st
4-H Kids Zone & Info Booth	3 rd Week of July During County Fair	Facilitate hands on learning activities and promote 4-H to community members.	All age members, families & leaders
4-H Food Stand	3 rd Week of July During County Fair	4-H Clubs and groups sign up to work shifts at the Fair selling food, ice cream, cream puffs and beverages to the public. Clubs receive a share of the profits for volunteering.	All age members, families & leaders
4-H Silent Auction	3 rd Week of July During County Fair	A countywide 4-H fundraiser at the Fair. Clubs and 4-H families donate items to be included in the silent auction.	All age members, families & leaders
Record Books Due	August	Each youth member is encouraged to complete a 4-H record book each year. These are turned into club general leaders, and then club general leaders turn them into the county.	All age members

Wisconsin 4-H Activities & Events

Each club will have special activities throughout the year. In addition, there are countywide, regional, state, and national opportunities that 4-H members and adults may participate in. The listing below includes a majority but isn't all

PROGRAM	DATES	DESCRIPTION	AGES
4-H Arts Camp	Early October	4-H Arts Camp provides youth in grades 6-8 an experience with six different art tracks including music, photography, communication, theatre, culinary arts and art in nature. Arts Camp provides older youth and adults with opportunities to teach and strengthen their leadership abilities and provides younger youth the fun of a 4-H camping experience focused on the arts	Grades 6-8
Wisconsin 4-H Fall Forum	Early November (Fri- Sun)	Fall Forum is an opportunity for youth and adult leaders to attend the statewide training weekend with county and state staff. Planned by a team of youth and adult volunteers from the Wisconsin 4-H Leaders Council with the support of county and state staff; we hope you will promote to youth and adult leaders in your county!	Youth 7 th – 13 th grade and Adult volunteer leaders



National 4-H Congress Atlanta, GA	Nov. 27-Dec. 1, 2020 (Fri. after Thanksgiving - Tues.)	Delegates participate in self-development seminars, tours, and perform community service while exchanging ideas with youth from across the country	10th-12th grade at time of participation. Maximum age 18 on Jan. 1 of program year
4-H Livestock Quiz Bowl & Skillathon Contest	Early March	Competition in Quiz Bowl & Skillathon encourages members to develop a more complete knowledge of animals and related subjects. This contest provides an educational program for all project members, including those who may not own a project animal, and provides a way to develop self-confidence.	Grades 3-13
4-H Art Beat	Mid-March	Art Beat was created for 4-H members in grades 3-5 and their parents and leaders, 4-H Art Beat is the introductory program for Wisconsin 4-H Arts and Communication and is typically held in March at our State 4-H Camp, Upham Woods in the Wisconsin Dells. The weekend features a look at a variety of arts projects including music, drama, visual arts, art in nature, and more! Camp begins Friday evening at 6:30 pm and ends Sunday morning at 11:00 am.	Grades 3-5
National 4-H Conference Washington, D.C.	Late March early - Apr (Sat a.m. – Thurs.)	Eight to ten youth are selected to attend this working civic conference held at the National 4-H Center in Washington, D.C. Each delegate selects an issue and collaborates with youth from across the county in an effort to help better direct future 4-H programming. Delegates spend the majority of time contributing to stimulating, task-oriented groups. One day is spent on Capitol Hill meeting with Wisconsin legislators.	10th -12th grade during the program. Minimum age of 15 and maximum 18 on Jan. 1 of program year.
Space Camp Huntsville, AL	Mid- April (Thurs. – Monday)	Delegates team up for hands-on mock space missions and other STEM activities in this NASA Program while exchanging ideas with 4-H youth from across Wisconsin.	6 th-8 th grade, maximum age 15, at time of program.
4-H Area Animal Science Days (AASD)	June- Multiple events	Area Animal Science Days is a series of three day-long events held around the state in June where youth in the beef, dairy, horse, sheep and swine projects increase their decision making skills and knowledge of animals through judging and grading experiences. Events include evaluation of dairy cattle, horses and meat animals; dairy showmanship contests; hippology (the study of horses); and oral reasons workshops. In addition, each site offers a variety of workshops for small animal projects, which may include rabbits, poultry, dogs, cats or llamas.	Grades 3-13
Citizenship Washington Focus (CWF)- Washington, D.C	June-July, Multiple events (9 days: Sat-Sun)	Approximately 90 Wisconsin youth attend this leadership program held at the National 4-H Center in Washington, D.C. Participants learn the importance of civic and social responsibilities as they relate to the development of better citizens and leaders. The week consists of participatory workshops, speakers, committee work, field trips, and social events.	10th-12th grade at time of registration in fall/winter. Minimum age of 15 during program.
American Spirit East	June-July, Multiple events (Fri. to following Sun.)	Approximately 132 youth learn about America's heritage and build awareness of the many steps taken to gain U.S. independence and freedom by visiting historical sites in Philadelphia, New York, Boston, and more	8th-10th grade at time of registration.



Wisconsin 4-H & Youth Conference*	Last week in June (Mon- Thurs)	Approximately 400 youth attend this pre-college program in Madison, WI each summer. Participants take part in educational seminars and assemblies and meet people from across Wisconsin. They are encouraged to take what they learn and share it with others in their communities	7 th-10th grade at registration in fall winter.
Leadership Washington Focus (LWF)- Washington, D.C.	July 26-31, 2020 (Sun.-Fri.)	This program takes place at the National 4-H Center and focuses on building confidence and motivational skills for middle school youth. <ul style="list-style-type: none"> LWF is a great opportunity for youth 6-8 grades to exchange ideas, practice respect, and form friendships with other 4-H'ers from across the nation through hands-on learning. 	6 th-8th grade at the time of the registration.
State Fair	Early August	Youth may be selected to exhibit in the Youth Exhibition Building, or may choose to show livestock at State Fair. Other events youth can participate in include Demonstrations, Youth Activity Guides, Stage Performance, Dress Revue, and more.	Youth in grades 6-13
Wisconsin Leadership Council	Weekends in January and April (training), Full week end of June (Youth Conference), November, Fall Forum	The Wisconsin 4-H Leadership Council (WLC) provides a statewide forum for youth and adult volunteer leaders to discuss ideas and provide input to enhance UW-Extension 4-H Youth Development programs at the state, county and local levels. WLC members: Serve as leaders and role models for 4-H youth and adults, Advocate for Wisconsin 4-H, Provide input for enhancing the 4-H program, Provide educational opportunities to 4-H members and leaders, as well as the Wisconsin 4-H Foundation, Elected at the annual Fall Forum, the WLC helps to plan that annual event, along with the State Youth Leader Conference and UW-Extension Day and Meat Products Auction at Wisconsin State Fair.	Youth in Grades 9-13 and adult leaders
Wisconsin 4-H Drama Company	Weekend in beginning of April (training), Full week end of June (Youth Conference), Beginning of August (Wisconsin State Fair)	Drama Company creates a stage performance involving acting, song and dance in the five days leading up to 4-H and Youth Conference. Show content is a collaborative effort between company members and their director. Each Drama Company member contributes ideas for the show and works with the group to problem solve issues on the set and in the script. Drama Company takes their show on to the Wisconsin State Fair where they perform for fair goers from across the state.	Grades 9-13
Wisconsin 4-H Communications Team	Weekend in beginning of April (training), Full week end of June (Youth Conference), Beginning of August (Wisconsin State Fair)	Communication Team members build photography skills, learn how to shoot short video pieces, practice how to pitch a story for publication in a newspaper or magazine, and work with an editor to publish articles about Wisconsin 4-H Youth Development. Communication Team members learn an abundance of problem solving, writing, photography and leadership skills.	Grades 9-13
Wisconsin 4-H Arts Team	Weekend in beginning of April (training), Full week end of June (Youth Conference), Beginning of August (Wisconsin State Fair)	4-H Art Team creates artwork around the theme of the Wisconsin 4-H and Youth Conference as well as designing and organizing the WI 4-H and Youth Conference art exhibit, reception and guided exhibit tours. The team members also teach seminars and train to be peer leaders for county and regional events including the Wisconsin State Fair. The 4-H Art Team is led by a professional artist who teaches team members artistic techniques using a variety of mediums.	Grades 9-13



WAUKESHA COUNTY

4-H YOUTH ANNUAL BEHAVIOR AGREEMENT FORM

1. *Members are expected to:*

- a. Attend all planned activities.
- b. Behave in ways respectful of others, (participants, chaperones, and hosting organization(s)).
- c. Inform chaperone of use of prescription medication.
- d. Respect public and personal property. Parent(s) or guardian may be held financially liable for any damage beyond reasonable wear and tear.
- e. Abide by all quiet hours and curfew times.
- f. Behave in accordance with applicable federal, state, and municipal laws.
- g. Refrain from using obscene or objectionable language; including racial or ethnic slurs.

2. *Members are prohibited from:*

- a. Using or possessing controlled or illegal substances (medication, tobacco, alcohol, drugs, etc.) except as prescribed by a physician.
- b. Physically leaving the program site without expressed permission of chaperone and/or host.
- c. Driving alone or to transport other 4-H youth members for out-of-county overnight programs (i.e. 4-H camp counselor training, 4-H camp, winter camp, etc.), due to the concern of liability.

3. *Members and their families understand a chaperone's role:*

- a. To serve as an advocate for the members.
- b. To maintain regular contact with members to monitor health, attitude, behavior, problem situations, etc.
- c. To be aware of all prescription medications in use by members. (Chaperons may not dispense medication.)
- d. To make appropriate decisions in emergency situations to enhance the health and well-being of the members.
- e. To have responsibility to determine the occurrence of inappropriate behavior and take appropriate action(s) which may include:
 - i. Counseling with involved member(s) to reach an understanding and cessation of the inappropriate behavior.
 - ii. Taking disciplinary actions at the time of the occurrence (not to include physical punishment).
 - iii. Informing parents and local Extension personnel of misbehavior at time of occurrence if severity warrants such notification.
 - iv. Deciding to remove a member from the program and send the member home early at the expense of the member's family.

I have read and understand the above expectations. If I break this agreement or my conduct is not satisfactory to the chaperone or the hosting organization(s), I understand that I may be sent home, and my parent(s) or guardian will be responsible for paying all costs incurred by the early departure. I understand that I may be asked to forfeit all funds expended upon my behalf during the event. I understand that I may be ineligible to participate in future 4-H activities. I understand that some 4-H programs may require additional expectation forms tailored to that event or activity.

4-H Member's Club

Date

1st 4-H Member's Name (Please print)

1st 4-H Member's Signature

2nd 4-H Member's Name (Please print)

2nd 4-H Member's Signature

3rd 4-H Member's Name (Please print)

3rd 4-H Member's Signature

4th 4-H Member's Name (Please print)

4th 4-H Member's Signature

As parent or guardian, I understand the above rules/penalties, accept them, and agree to be bound by the same.

Parent/Guardian's Signature

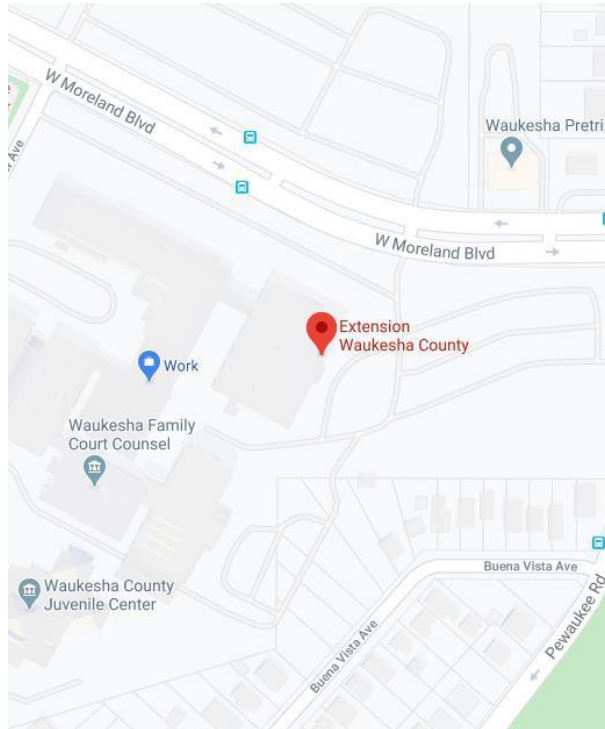


Waukesha County UW-Extension Office

Administration Center – Waukesha County Court House

515 W. Moreland Blvd. AC G22 Waukesha, WI 53188

Office Hours: Monday-Friday, 8:00 a.m.-4:30 p.m.



❖ UW-Extension Staff

4-H Youth Development: 262-548-7774

James Boling Jr- Youth & Family Educator, james.boling@wisc.edu

- 4-H Youth Development Program Administrative support

Extension Area Director, Unit 20:

Jerry Braatz, jerold.braatz@wisc.edu

Waukesha County 4-H Website

<https://www.waukeshacounty.gov/UWEX/4H/>

Wisconsin 4-H Website

<https://4h.extension.wisc.edu/>

National 4-H Website

<https://www.4-h.org>



UW-MADISON EXTENSION